



CHESTNUT HILL COMMUNITY ASSOCIATION

8434 GERMANTOWN AVENUE, PHILADELPHIA, PA 19118 • 215-248-8810 • 215-248-8814 FAX

WWW.CHESTNUTHILL.ORG • INFO@CHESTNUTHILL.ORG

Serving the community since 1947

DEVELOPMENT REVIEW COMMITTEE APPLICATION for Review of Zoning Variances and Special Exceptions

If you have applied for a Zoning Permit from the Philadelphia Department of Licenses and Inspections and received a Refusal or Referral, you may choose to file an appeal. If you do, you will be referred to the Chestnut Hill Community Association for RCO review. To initiate that process we ask you to fill out this application, and submit it to us, along with a copy of the Refusal or Referral, your Appeal, plans (site, floor, elevation), photographs of the property and surrounding area, and any other documentation you feel would be helpful.).

Please send this information to RCO-CHCA@chestnuthill.org or deliver it to 8434 Germantown Avenue. 19118

If you have questions, please call the Executive Director at Town Hall (215-248-8811) or e-mail RCO-CHCA@chestnuthill.org. In order to be included on our meeting agendas, you need to initiate contact with us no less than 8 days in advance of the next DRC meeting, which is held on the third Tuesday of every month.

The CHCA review process provides opportunities for your application to be reviewed by professionals, community members and organizations, over the course of 3-5 regularly-scheduled meetings. The process typically spans 37-44 days. Occasionally, revisions are requested that may lengthen the process. Participation in the review process is the only way your application can receive a letter of support from the CHCA Board.

We appreciate your submitting this information early in your process, even preliminary to having a ZBA hearing date. The sooner we hear from you, the better we are able to help you in this process. We look forward to meeting with you, and helping you make a positive contribution to Chestnut Hill. Thank you.

Please DOWNLOAD this form; PRINT or TYPE and complete only the applicable sections:

- 1) **Date of Application:** 9/19/2023
- 2) **Statement of Subject:** Briefly describe the development or project that you are proposing
See attached description.

- 3) **Property Address or Specific Location:** 209 W. Chestnut Hill Avenue, aka Greylock

- 4) **Name of Owner(s) of Property or Location:** Greylock Development Partners LP

- 5) **Name of Applicant (if different than owner):**
Adam E. Laver

6) **Owner/Applicant Business Name** Blank Rome LLP

7) **Owner/Applicant Postal Address:** One Logan Square, 130 N 18th St, Philadelphia, PA 19103

8) **Owner/Applicant Contact Information and Website:**

Daytime phone: 215-569-5764 Cell: _____

Email adam.laver@blankrome.com

Website https://www.blankrome.com/

9) **Professional Representation (if applicable):**

Name: Matthew Millan

Firm: Matthew Millan Architects, Inc

Postal Address: 15 W Highland Ave, Philadelphia, PA 19118

Phone: 215-248-1244

Email mmillan@millanarchitects.com

10) **Refusal or Referral:** If you are seeking a Zoning Variance or Special Exception, you will need to provide the Philadelphia Department of Licenses & Inspections Refusal or Referral by number and date:

ZP-2023-005003: 9/7/2023

We ask you to provide a copy of your Refusal or Referral to RCO-CHCA@chestnuthill.org prior to the first meeting. If you do not have it, please call us so we can discuss options to create the meeting schedule. If you have received a date and time for your Zoning Board of Adjustments (ZBA) meeting please provide it here:

ZBA Meeting Date: 12/13/2023 **Time:** 2:00 pm

11) **Plans & Drawings:** Please provide the plans and drawings as you submitted them to the Philadelphia Department of Licenses & Inspections. These plans must be submitted in PDF form with your application. Please bring full size plans or drawings to the DRC meeting and other review committee meetings as requested.

12) **Community Benefits:** If applicable, provide a statement of benefits of the project to Chestnut Hill.

Greylock Development Partners LP proposes to preserve and adaptively reuse 2 historic structures and the historic landscape, preserve a significant private but publicly visible open space, restore a landscape in decline (meadow, mature trees, etc.), significantly improve the stormwater management on a parcel adjacent to the Wissahickon, add to the tax base of the City, add residents to community, and provide for ongoing maintenance of the property.

- 13) **Notification to Neighbors:** The City of Philadelphia requires applicants for variances and special exceptions to notify neighbors within a specified radius of your property. This notification must state that you will be presenting your plans to the community and include the property address, date, time and location of the meeting. Instructions and a list of specific addresses for notification are provided to applicants by the Philadelphia City Planning Commission. (You will first need to file an Appeal with the Philadelphia Zoning Board of Adjustment in order to obtain these instructions and addresses.)

Directions on how to proceed with notifications can be found at:

<https://www.phila.gov/rconotification/>

IMPORTANT: We ask that you contact us prior to sending out neighbor notices so we can confirm the meeting date with you.

- 14) **Please provide the addresses of neighbors adjoining and across from your proposed development. Before a recommendation can be made by the DRC to the CHCA Board, signed letters or petitions indicating the responses of the adjoining neighbors are requested.**

201, 203, 305, 140, 202, 204, 218, 230, and 240 W Chestnut Hill Avenue

8836 and 8838 Crefeld Street; 8709 and 8711 Navajo Street; and 8711 Seminole Avenue

- 15) **Operational Impacts:** Please check the items below that may cause the proposed development to have operational impacts on immediate neighbors, businesses, and the surrounding community.

☒ change in off-street parking demand ☒ fencing or landscaping along adjoining properties

☐ change in on-street parking demand ☒ increased noise levels

☐ change in pedestrian circulation ☐ increased odors

☒ change in vehicular circulation ☐ blocked views

☐ hours of operation _____ ☒ increased outdoor lighting

☐ access and timing of goods delivery ☐ party walls

☐ access and timing of waste removal ☒ change in utility demand

☐ number of customers/day _____ ☐ number of employees

☐ other impacts (please specify) _____

Please attach statements or diagrams of how you plan to address each of these items.

- 16) **Historic Significance:** Please indicate the historic significance of the property (i.e., date of construction, style of architecture, architect if known, National Historic Register status.) The Chestnut Hill Conservancy has documented nearly every existing structure and can provide you with this information. Contact 215-247-9329, Ext 205
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- "Greylock" 1908-09, Henry Laughlin, owner; Carpenter & Crocker, Architects (believed to be William J. Carpenter)
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- A 2-1/2 story, 5 rank, side gabled stone Jacobean dwelling whose rear faces Chestnut Hill Ave. The rear elevation has a gabled entryway, 3 stone bays, stone sills, lintels and surrounds, stone capping and gabled dormers.
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- A porte-cochere fronts the main elevation on the north. It is listed as "Significant" on the Historic District inventory.
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- 17) **Historical Context:** Please describe the proposal relative to the historical context of the property and the surrounding properties. (If not known, consult the Chestnut Hill Conservancy.)
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- The block of W Chestnut Hill Avenue between Crefeld St and Seminole Ave is filled with "Significant" properties listed on the National Historic District Inventory. Most structures date from the mid 1880s through 1910, with
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- two built in 1921. There have been few subdivisions on this block.
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- 18) **Environmental Assessment:** Please describe the proposal relative to the environmental context of the property and the surrounding properties (e.g., removal of tanks, trees, hedges, walls).
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- There are numerous mature dead or diseased trees that will be removed. The front lawn will be restored as a biodiverse, native meadow. A landscape preservation plan and tree survey have been completed. The alley
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- of trees along the existing driveway will be restored.
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- 19) **Wissahickon Watershed:** Chestnut Hill lies entirely within the Wissahickon Watershed. A City of Philadelphia ordinance restricts all development within the Watershed with regard to set backs from water courses, site clearing and construction activity on steep slopes (greater than 15 percent), impervious coverage ratios, and some earth-moving activity. Describe the effect of your proposed project on the Watershed. Contact 215-247-0417 – for the Friends of the Wissahickon for more information
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- Proposed impervious coverage is less than allowed in WWO Category 2. Proposed stormwater management approach improves the existing stormwater management conditions. There are 2 instances of disturbance of existing steep slopes (due to manmade grading) with subgrade utility trenching and proposed walkways.

*** * * * * IF THIS IS A RESIDENTIAL PROPOSAL, STOP HERE AND SIGN FINAL PAGE * * * * ***

- 20) **Business Context:** If this is a business, please describe how your proposal will contribute to the business community, e.g., how does it complement or duplicate existing businesses?

Are you a member of the Chestnut Hill Business Association? ____ Yes ____ No

Please indicate any partner(s) in the proposed development.

- 21) **Parking:** A Parking Plan is requisite to any business project. Please provide a parking plan if your business will impact or use any parking facilities, lots, residential streets, driveways or public thoroughfares, due to customers, employees or deliveries.

If your parking needs will impact or use any of Chestnut Hill's parking lots you must consult with the Executive Director of the Chestnut Hill Parking Foundation as part of this process. Call 215-247-6696 to reach the Parking Foundation.

- 22) **Statement of Use and Size:** Please briefly state the intended use and size of the development.

- 23) **Users / Customers:** Please describe the demographics and geographic origins of the users / customers of the proposed development. What is your target market?

- 24) **Schedule:** Please provide the proposed schedule. _____

- 25) Physical Features:** Please briefly describe the physical features of the proposed project in quantitative and qualitative terms, for example:

Building floor area – total (sq.ft.) _____

Ground floor area (sq. ft.) _____

Number of stories and height (feet) _____

Size of parcel and percent covered by building _____

Proposed off-street parking capacity _____

Plans for Employee Parking _____

Number of units or separate rentable spaces _____

Proposed architectural and landscape character, including materials and colors:

Please provide scale plans and elevations of the proposed project and surrounding properties.

- 26) Signage*:** Number of signs _____

Color(s) _____ Material(s) _____

Total dimensions of signs _____

Placement _____

Source of lighting _____

- 27) Exterior Lighting*:** Number of light fixtures _____

Design(s) and size of light fixtures _____

Material _____

Location _____

- 28) Exterior Color(s):** Use of historic palette is preferred. Please provide paint chips of color(s)

- 29) **Awnings*:** (see our Streetscape Guidelines for preferred choices.) Please provide samples.

Color(s) _____ Dimensions (WxLxH) _____

Material (please include sample) _____

Will awning(s) cover important façade features (e.g., wood moldings, stained glass, etc.)?

Purpose for awning(s) _____

Intended graphics/type _____

- 30) **Façade*:** Please describe the proposed alterations to the current façade.

- 31) **Security Systems*:** Please describe any security systems you plan to install.

***NOTE:** The City of Philadelphia may require separate permits for these items outside of the ZBA process

- 32) **Hours of Operation:** Please describe your intended hours, each day of the week, and seasonal any differences. Do you plan to participate in the business community special schedules?

Please sign your application:

Adam E. Laver

Signature of Owner/Applicant

Adam E. Laver, Applicant

Print Name

Signature of Owner/Applicant

Print Name