



# CHESTNUT HILL COMMUNITY ASSOCIATION

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## **CHCA BOARD OF DIRECTORS MEETING AGENDA**

Thursday, August 24, 2023, at 7:00 p.m.

Springside Chestnut Hill Academy – Haber Room

Meeting to order 7pm

Present in person: Gregory Lattanzi, Larry McEwan, David Caulk, Lauran Lucas, Henry Trapnell, Ron Pete, Beth Wright, Richard Tuttle, Kathi Clayton, Jeff Duncan, Lynn Schroder, Christina Reichert, Tommy Bergstrom, Joyce Lenhardt

Virtual: Jason Pierce, Tony Banks, Jennifer McHugh

### **1. Throw Back Thursday 75 Year Anniversary - Laura**

A look back each month at something from our incredible 75-year history!

Discussed the 75<sup>th</sup> anniversary and how progress still needs to be made. What were the board interested in making improvements in CH. She would like 100% from the board, and get big things done in our 75<sup>th</sup> year.

### **2. Approval of Last Month's Meeting Minutes - Anne**

One change to the minutes. Larry moves to approve minutes, Kathy seconded, all in favor.

**3. Get to Know Board Members Ice Breaker Exercise** – Laura L. presented a fun exercise for the meeting. You will be paired with your adjacent seatmate so please sit near someone who you don't know! Very fun!! Getting to know someone we don't really know.

### **4. Robert's Rules of Order Quick Reference - Jeff Duncan**

Introduction to RRO, overview of 2 documents. Basic rules setting up procedures for recognizing people and motions, etc. David C. mentions people wanting to make statements, people to get recognized etc.

For the people on Zoom, the chair will recognize those on computer that raise their hand. Roberts Rules is not official, it will only be for board use.

**5. Top 6 Goals, Owners and Tactics** – Laura L. went through the 6 goals: Celebrate history and Anniversary of CHCA; there was a discussion of who can participate in various events and tasks. Promotion and tracking of participation of Board engagement. There needs to be an active fundraising committee. Tommy and Henry will help on the membership committee. We should look at our baseline statistics for membership; should we have autorenewal? What about membership drives at our concerts and movie nights. We had a previous plan needs to be dusted off and see if anything can work. We also want to look at quality of life efforts and projects – Also all CHCA board and others should become educated on the topics that residents have concerns about. How does the community feel about these issue that we are concerned with? Are they at all concerned? What are they concerned with? What motivates them? Why do they love Chestnut Hill?

**6. RCO Process Report** - Laura, Anne

-Laura reviewed the survey results with board, next step of bringing facilitator into help group reach consensus and to define approach, 411 respondents to the survey.

Kathi reminded the group that the survey did what we wanted to do which was get feedback on what residents know about the process. Discussion followed.

**7. Review NCA Overlay Timeline** - Laura

Matt verbally went through the timeline. Each of the 3 groups received timeline. Comments have been received and will be presenting revised document in September.

Larry would like to have an active dialog; he would like to have an active discussion with the overlay team.

**8. CH Local Update** - Laura

John Derr of the Local gave notice, he will be leaving October 13<sup>th</sup>. Exec. Search committee to take place. Jeff D. will be the CHCA board member on there.

**9. Fall Frolic update** – Kathi – tickets will be available tomorrow; mailings will be out this week. Need more sponsors, CHCA board members should find people willing to find sponsors and donors. Board members as asked to commit to purchase tickets for yourself and partner and friends.

**10. Executive Director report** - Anne asked the board to hold September 21 at 6:30pm for the home and vehicle safety meeting with the Police.

Adjourn Beth made the motion and Jeff seconded.