

## CHCA EXECUTIVE COMMITTEE MEETING

Town Hall, 8434 Germantown Avenue  
Thursday, June 11, 2009

### MINUTES

**Executive Committee Members Present:** Louis Aiello (VP Physical Division), Miguel Castaneda (VP Social Division), Stephanie Chomentowski (At-Large), Christopher Padova (At-Large), Marilyn Paucker (Secretary), Jane Piotrowski (VP Operations), Rob Remus (At-Large), Walter Sullivan (President), Jay Valinis (At-Large), and Tolis Vardakis (Immediate Past President)

**Executive Committee Members Excused:** Mark Keintz (Treasurer) and Brien Tilley (At-Large)

**Board Members Present:** Dina Hitchcock and Kristina Sullivan

**Others Present:** Philip LeCalsey (Community Manager), Pete Mazzaccaro (*CH Local* Editor), and Noreen Spota (Administrative Coordinator)

Walter Sullivan called the meeting to order at 7:30 PM. Noreen Spota conducted the roll call. It was noted that Pete Mazzaccaro would not arrive until 8:00 or 8:15 PM, and therefore his personnel evaluation would be placed later in the agenda.

**Approval of Minutes.** *There was a motion to approve the Executive Committee meeting minutes from May 14, 2009 as submitted; this motion was seconded and passed.*

**Remarks from President.** Walter Sullivan stated that he will be an “activist, hands-on” President of the CHCA and that this can be a great year and fun. He stated, “Let’s not let anyone keep us from doing our jobs” and, noting that we will eventually have to find a new venue for the Board meetings, expressed appreciation to former Board member, librarian Margaret Brunton, and the Chestnut Hill Library.

**Report from Vice President of Operations.** The following topics were covered:

- **Hiring of New Associate Publisher.** Jane Piotrowski stated that the new Associate Publisher, Larry Hochberger, will begin his employment on Monday, June 15, and will be introduced to the other staff members.
- **New E-Mail Addresses for Board Members.** There was discussion of Chris Padova’s proposal that Board members have separate e-mail addresses with CHCA for receiving e-mails from the public. Jay Valinis will provide the server for this at no cost; Association staff e-mail addresses will be moved from the current server Navpoint. Concerns including blocking mail from specific e-mail addresses, administration, confidentiality, and security were discussed. It was suggested that a policy / protocol be created. Walter asked Chris to describe his proposal at the June 25 Board meeting; since there is no cost, no Board decision is necessary, but Board members have the option to participate.
- **Orientation Session.** Jane spoke about the orientation session that will be held on Monday, June 15, from 7-8:30 PM in the Bombay Room at the Chestnut Hill Hotel. Noreen will send an e-mail to all Board members describing the session, which is mainly for new Board members, but also for others who would like a “refresher course.” Sign-up for various CHCA committees will be encouraged.

- **Italian Villa Rental.** Jane will work with Kathy Knell of the Institutes for the Advancement of Human Potential to organize this fundraiser for the CHCA. In addition, a new fundraising committee will be proposed for the purpose of brainstorming.
- **Holiday House Tour.** Patricia Cove and Mary Ann Koller have agreed to co-chair this year's event, which will be held on Saturday, December 5.
- **Website Committee.** A new committee to update and improve the CHCA website will be proposed; Jay Valinis, Jane Piotrowski, and Paula Riley have offered to work on this with the assistance of CHCA staff members.

**Report from Vice President, Physical Division.** Lou Aiello described some of the work currently being done by the Development Review Committee, the Land Use Planning and Zoning Committee, the Aesthetics Committee, and the Traffic, Transportation, and Parking Committee. He reported that, pending Board approval, Harriet Brumberg will replace Joyce Lenhardt as LUPZ co-chair. There was some discussion about the intention of Roller's Express-O to offer take-out specialty beers. This will be considered at the June 25 Board meeting, pending approval by the DRC at its meeting on June 16. Other issues mentioned include the Hartwell Lane foot bridge, the Willow Grove Avenue Bridge, and the new food market on the unit block of West Willow Grove Avenue. Regarding the latter, near neighbors have expressed concerns about traffic and parking.

**Report from Vice President, Social Division.** A written report was submitted by Miguel Castaneda describing plans for the Pastorius Park summer concerts, which will be held every Wednesday from June 17 through July 29, and the CHCA picnic honoring police, firefighters, and postal workers, which will be held on July 29.

**Report from the Treasurer.** In the absence of Mark Keintz, there was no report. It was noted on the agenda that in the future there will be no detailed financial reports given at Executive Committee meetings.

**Executive Session.** Upon the arrival of Pete Mazzaccaro, there was a motion to go into executive session for the ongoing (since June 2008) and current (due June 2009) personnel evaluation of the editor. The motion was seconded by Tolis Vardakis and approved unanimously. Philip LeCalsey and Noreen Spota were asked to leave the room.

*The following two motions were made near the end of the executive session and both were passed unanimously:*

*Motion by Walter Sullivan, seconded by Marilyn Paucker - so moved that the Editor be retained on the same warning status and that he be requested to meet back at the August 13, 2009 Executive Committee meeting, and if necessary thereafter.*

*Motion by Stephanie Chomentowski, seconded by Chris Padova - so moved to instruct the President and Vice President of Operations to draft a document, subject to the Executive Committee's approval, to be added to Pete Mazzaccaro's file, acknowledging his actions since February 2009 that he described at this meeting.*

Report from Community Manager, Old Business, New Business, and Announcements were postponed until the next meeting.

There being no further business, the meeting was adjourned at 10:30 p.m.

Respectfully submitted on 6/17/09 by:

Marilyn Paucker  
CHCA Secretary

Approved by the Executive Committee without amendment on 7/9/09.